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| **Safeguarding Adults at Risk of Abuse E Learning Module - Personal Action Plan for Staff**  **Staff Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **On completion of the Safeguarding Adults at Risk of Abuse E Learning Module, complete this action plan and agree it with your line manager.** |
| **Who is the person responsible for safeguarding in your service?**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **In their absence who do you to report a safeguarding concern to?**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **What are the most significant learning points of the Elearning module *Safeguarding Adults at Risk of Abuse* for you?** |
| 1. |
| 2. |
| 3. |
| **How are you going to translate this learning into action in your workplace and within what timescale?** |
| 1. |
| 2. |
| 3. |